

**AUDUBON SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, NOVEMBER 18, 2009
7:30 P.M.**

CALL TO ORDER

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

ROLL CALL

Present: Mrs. Bentley, Ms. Brown, Mr. Cipolone, Mrs. Cox, Mrs. DeFrates, Mr. Gilmore, Mr. Harvey, Mrs. Hauske, Mr. Lee, Mr. Martin, Ms. Slack, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

1. Motion by Ms. Brown seconded by Mr. Lee to approve the following minutes:

October 21, 2009

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise
marked with an +.

OPEN TO THE PUBLIC

- **Administration of Oath of Office to: Denise Gray-DeFrates**

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS
STUDENTS OF THE MONTH FOR OCTOBER**

Grade Seven

Ngozi Nwadiogbu
Brian Doyle

Grade Eight

Amy Coombs
Kyle Jeitner

Freshman Class

Sydney Stressman
Nick Acevedo

Sophomore Class

Kathryn Strasle
Will Campbell

Junior Class

Taylor King
Sean Welsh

Senior Class

Tina Morgan
John Flacco

REPORT: Student Council Representative: **Michael Villhauer**

FINANCE:

MOTION TO APPROVE ITEMS 1-5

Motion by Mr. Martin seconded by Mr. Cipolone to approve the following items

1. Motion to approve bills payable when properly certified.

2. Motion to approve the August 31, 2009 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of August 31, 2009, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of August 31, 2009 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the agreement between Audubon Public Schools and P.E.S.I. (Professional Education Services, Inc.) to provide home instruction services to students attending or enrolled at Princeton House Behavioral Health Systems effective retroactive to September 1, 2009 through September 1, 2010 as listed.

VOTE FOR ITEMS 1-5

Motion approved by unanimous voice vote.

PERSONNEL: (All motions are upon Superintendent's recommendation :)

MOTION TO APPROVE ITEMS 1-6

Motion by Ms. Brown seconded by Mr. Lee to approve the following items

1. Motion to approve hiring for a period of three months beginning November 19, 2009, pending completion of all district and state requirements, the Emergent Hiring of the following:

John Coyle, Coach Jr. High Coach
2. Motion to approved substitutes/home-instruction tutors, as listed, for the 2009-2010 school year:
3. Motion to approve staff members' leave requests to attend workshops/conferences for the 2009-2010 school year, as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$222.00	Karen Dyer	November 19, 2009	Read It....Understand It!
HS	\$295.00	Sue Neidrach	February 4, 5, 2010	ASAP New Jersey Conference (Annual SAP Conf.)

4. Motion to approve Danielle Comisky, current part-time district learning disabilities teacher consultant, as full-time district learning disabilities teacher consultant, for Barbara Reeves, at current step, 16 MA+30 (prorated) effective February 1, 2010 through June 30, 2010.
5. + Motion to approve Mark Oberg to provide printing services, not to exceed one (1) hour, for elementary report card envelopes for the 2009-2010 school year at the non-instructional rate as per the AEA negotiated agreement.
6. + Motion to approve request to invoke the Federal Family Leave Act for Andrea Bodenschatz, fifth grade teacher as Mansion Avenue School, effective retroactive to November 1, 2009 through January 22, 2010.

VOTE FOR ITEMS 1-6

Motion approved by unanimous voice vote for items 1, 2, 3, 4. 11-0

Approved by majority roll call vote for items 5, 6. 10-0-1

Mr. Cipolone abstained from voting on these items.

MOTION TO APPROVE ITEMS 7-12

Motion by Ms. Brown seconded by Mrs. Bentley to approve the following items

7. Motion to approve the following staff members as ticket takers for the 2009-2010 winter sports season at \$40.00 per event as per the AEA negotiated agreement:

Susan Clune	Dolores Cogliser	Patricia Coyle	Chris Flynn
Debbie Horan	Joan Jackson	Mickey LaCroce	Lillian Mierkowski
Meg Murray	Joan Nolan	Betsy Scully	

8. + Motion to approve the following student from Rowan University to complete a student teaching requirement at Haviland Avenue School effective January 19, 2010 through May 7, 2010 as follows:

STUDENT	SUBJECT/GRADE	COOPERATING TEACHER
Karen Larsen	Kindergarten	Sue Selby

9. + Motion to approve the following student from Rutgers University to complete a student teaching requirement at Haviland Avenue School effective January 20, 2010 through May 7, 2010 as follows:

STUDENT	SUBJECT/GRADE	COOPERATING TEACHER
Amy Phillips	Grade 2	Lorraine Gaffney

10. Motion to approve payment to Doris Baratti, former curriculum office secretary, for providing training to Laurie Crea, current curriculum office secretary, as follows:

Total hours: 6
Hourly rate: \$15.42

Total Amount Due: \$92.52

11. Motion to approve the following staff members as chaperones for the 2010 senior trip to Florida:

Rob Buchs	Bruce Dyer	Harry Reeves	Don Seybold
Scott LaPayover	Mike Tomasetti	Eric Miller	Gail Gainer
Betsy Kirkbride	Diane Guida	Andi Collazzo	Melissa Wood
Debbie Waite	Richard Hurff (district substitute teacher - to pay his own way)		

12. Motion to approve an adjustment in payment to substitute aides from \$8.00 per hour to \$60.00 per day effective November 19, 2009.

VOTE FOR ITEMS 7-12

Motion approved by unanimous voice vote for items 7, 10, 11, 12. 11-0

Approved by majority roll call vote for items 8, 9. 10-0-1

Mr. Cipolone abstained from voting on these items.

MOTION TO APPROVE ITEMS 13-18

Motion by Ms. Brown seconded by Mrs. Bentley to approve the following items

13. Motion to approve the following winter 2009 coaching positions:

NAME	SPORT	POSITION
Mike Tomasetti	Weight Room	Volunteer
Bill Scully	Weight Room	Volunteer
Jas Holley	Wrestling	Assistant Coach
Jason Burd	Boys' Basketball	Freshman Coach
Mike Whylings	Boys Basketball	Volunteer
Steve Michalski	Boys Basketball	Volunteer
Ed Coryell	Boys Basketball	Volunteer
Brooke Szymanski	Girls' Basketball	Volunteer Coach
Keristan Welsh	Girls' Basketball	Volunteer
Kristin Morris	Field Hockey	Volunteer Coach
Steve Ireland		Clock/ Security
Bonnie Smeltzer		Clock/Security

Betsy Scully		Clock/Security
Patty Coyle		Clock/Security
Meg Murray		Clock/Security

14. Motion to approve the following Camden County College student, Michael Devine, to complete a 15 hour field experience at the high school with Dan Rowan, high school English teacher, serving as cooperating teacher effective November 19, 2009.
15. + Motion to approve the following staff members to conduct four (4) two hour Family Writing Workshops, on dates to be determined, as follows:
- Terri Salamone Jen Beebe
- 6 Total hours non-instructional prep time - \$25.00 per hour: \$150.00
4.5 Total hours non-instructional set-up and clean-up - \$25.00 per hour: \$112.50
8 hours total instructional time - \$35.00 per hour: \$280.00
Total compensation per staff member: \$542.50
16. + Motion to approve Debra Costello to continue as long term substitute teacher of grade 2 at Haviland Avenue School, for Theresa Salamone, at Step 1, BA, 46,000 (prorated) effective January 4, 2010 through June 30, 2010.
17. Motion to approve the following staff members to write K-12 PE and Health curriculum at the AEA negotiated agreement rate of \$600.00 per curriculum:
- | | | |
|-------------------|-------------|-----------|
| K-2 Health and PE | Don Bundens | \$1200.00 |
| 3-12 Heath and PE | Thea Ricci | \$1140.00 |
| | Dave Ricci | \$1140.00 |
| | Kay Azar | \$1140.00 |
| | Diane Guida | \$1140.00 |
| | Don Seybold | \$1140.00 |
18. + Motion to approve Wilmington University Special Education Student Teacher, Timothy Ryan, to complete his student teaching requirement at Mansion Avenue School with Cathy Samuel serving as cooperating teacher effective January 4, 2010 for 40 days.

VOTE FOR ITEMS 13-18

Motion approved by unanimous voice vote for items 13, 14, 17. 11-0
Approved by majority roll call vote for items 15, 16, 18. 10-0-1
Mr. Cipolone abstained from voting on these items

MOTION TO APPROVE ITEMS 19-24

Motion by Ms. Brown seconded by Mr. Martin to approve the following items

19. + Motion to approve the following as volunteers for the Audubon Community Education's Elementary Wrestling Program for the 2009-2010 school year:
- | | | |
|-------------------|-------------------|----------------|
| Head Coach | Ed Simpson | |
| Volunteer Coaches | Tom Monteferrante | Damien Tomeo |
| | Justin Snyder | Mike DeAngelis |
| | Don Hutter | William Scully |
| | | |
20. Motion to approve a change in the employment status for Patti Myers-Griffith from part-time (4/5) special education teacher at the high school to full-time special education teacher at the high school, for Vivian Gubbings, at Step 16 BA, \$78,300 (prorated) effective January 4, 2010 through June 30, 2010.
21. Motion to approve the following building level Local Professional Development Committee members for the 2009-2010 school year:

High School:

Beth Canzanese Eric Miller Curtis Finnegan

Mansion Avenue School:

Rich Wilson Jill Mulford Bernadette Brogna

Haviland Avenue School:

Roberta Ignaczewski Joan Maguire Jane Byrne

- 22. + Motion to approve the Gifted and Talented Cognetics Coaches for the 2009-2010 school year as follows:

<u>POSITION</u>	<u>STAFF MEMBER</u>	<u>COMPENSATION</u>
Team Leader:	Judy Gabardi	\$675.00
Team Coach:	Kate Hayden	\$600.00
Team Coach	Maddy Boulden	\$600.00
Team Coach	Alycia Gibboni	\$600.00

- 23. + Motion to approve the request for an extension of an unpaid leave of absence for Leslie Rybacki, special education teacher at Mansion Avenue School, effective January 1, 2010 through June 30, 2010.
- 24. + Motion to approve Susan Scott as Homework Club proctor at Mansion Avenue School effective November 19, 2009 through June 2010 in place of Jen Battista.

VOTE FOR ITEMS 19-24

Motion approved by unanimous voice vote for items 20, 21. 11-0
Approved by majority roll call vote for items 19, 22, 23, 24. 10-0-1
Mr. Cipolone abstained from voting on these items

MOTION TO APPROVE ITEMS 25-32

Motion by Ms. Brown seconded by Mr. Cipolone to approve the following items

- 25. Motion to approve the following extra-curricular contract recommendations for the 2009-2010 school year with compensation as per the AEA negotiated agreement:

Duane Trowbridge	Play Director
Susan Clune	½ contract Play Producer
Joan Jackson	½ contract Play Producer
- 26. Motion to approve an additional stipend of \$1260.00 per year for Patricia Martel, high school math teacher, for daily class load exceeding 125 students as per the AEA negotiated agreement effective September 1, 2000 through June 30, 2010.
- 27. Motion to approve volunteers for the Audubon Basketball Club for the 2009-2010 school year as listed:

<u>VOLUNTEER</u>	<u>POSITION</u>
Jack Coyle	Coach for Boys' traveling 7 th & 8 th Grades
AJ Pund	Assisting Jack Coyle with traveling
John Ward	Coach
Alice Borden	Overseeing ABC BB Program & Coach
Greg Vogt	Coach
Fred Daley	Assistant Coach
Michael Waters Sr.	Coach
Patricia Kilvington	Coach
Bill Harvey	Coach
Dawn Bentley	Assistant Coach
Travis Fitzherbert	Coach 3 rd & 4 th Girls' Rec.
Vince Lavecchio	Coach
Tim Trow	Coach for 5 th & 5 th grade girls or 3 rd & 4 th grade boys rec.
Barry Fadio	Coach

Dan Driscoll Sr.	Coach
Mark VanArnam	Coach
Joe Furlong	Coach
Jen Furlong	Coach
Barbara Davis	Coach
Pier Chiaradia	Coach
Steve Connolly	Coach
Jeffrey Colon	Coach
Tara Brophy	Coach
Joe Mazzilli	Referee (when available)

28. + Motion to approve Fairleigh Dickinson University student, Bianca Berkowitz, to complete her student teaching requirement at Mansion Avenue School in grade 3 with Claudia Kirby serving as cooperating teacher effective January 25, 2010 through May 7, 2010.

29. Motion to approve the following student from Rutgers University to complete a 45 hour practicum requirement at the high school between January 25, 2010 through April 30, 2010 as follows:

STUDENT	SUBJECT/GRADE	COOPERATING TEACHER
Jeanne Johnson	Math	Patricia Martel

30. + Motion to approve the following student from Rowan University to complete a practicum requirement at Mansion Avenue School effective January 19, 2010 through March 12, 2010 as follows:

STUDENT	SUBJECT/GRADE	COOPERATING TEACHER
Samantha McLeod	Elementary Music	Kate Hayden

31. + **Motion to approve Kenneth Visconti as long-term substitute teacher of grade 5 at Mansion Avenue School, for Andrea Bodenschatz, effective November 19, 2009 through anticipated date of April 2010 (actual date based on the return of Ms. Bodenschatz) at the per diem rate of Step 1, MA, \$247.00, to include no benefits.**

32. + **Motion to approve the following student from Rowan University to complete a practicum requirement at the high school effective January 19, 2010 through March 12, 2010 as follows:**

STUDENT	SUBJECT/GRADE	COOPERATING TEACHER
Timothy McDonald	PE/Health	Mr. Ricci & Mr. Seybold

VOTE FOR ITEMS 25-32

Motion approved by unanimous voice vote for items 25, 26, 29. 11-0

Approved by majority roll call vote for items 28, 30, 31, 32. 10-0-1

Mr. Cipolone abstained from voting on these items

Approved by majority roll call vote for item 27. 10-0-1

Mrs. Bentley abstained from voting on this item.

PROGRAM:

1. Motion by Mr. Martin seconded by Mrs. Bentley to approve the Audubon School District's New Jersey QSAC team's self evaluation utilizing District Performance Review indicators. Motion approved by unanimous voice vote

- Annual discussion as required by NJAC: School Board Code of Ethics
- DISCUSSION Kindergarten

STUDENTS:

MOTION TO APPROVE ITEMS 1-4

Motion by Ms. Brown seconded by Mr. Cipolone to approve the following items

1. Motion to approve field trips as listed.

2. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
42138	Retroactive to September 23, 2009 and ongoing

3. Motion to approve the following in an out of district placement:

STUDENT ID#	OUT OF DISTRICT PLACEMENT	DATE
73521	Y.A.L.E. School	Retroactive to October 27, 2009 through June 2010 ABOE responsible for tuition and transportation

4. Motion to approve family request for senior privilege for student for the remainder of the 2009-2010 school year.

VOTE FOR ITEMS 1-4

Motion approved by unanimous voice vote

POLICY:

1. Motion by Ms. Brown seconded by Mr. Lee to approve the following new policy: (Second Reading)

- 3600 Evaluation of Business and Noninstructional Operations
- DISCUSSION – Policy Manual Audit by New Jersey School Boards Association at no cost to the district

BUILDINGS AND GROUNDS:

1. Motion by Mr. Martin seconded by Mrs. Cox to approve use of facilities as listed. Motion approved by unanimous voice vote.

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School
4. Child Study Team

BOARD COMMITTEES:

- A. Alternate Sources of Funding: Mrs. Bentley, Chairperson, Mr. Lee, Mrs. Hauske, Mr. Harvey, Alternate, Mr. Martin
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Cox, Mr. Martin, Mrs. Bentley, Alternate, Mrs. Slack
- C. Community Relations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mr. Martin, Mrs. Bentley, Alternate, Mr. Cipolone
- D. Curriculum: **Ms. Brown**, Chairperson, Mrs. Bentley, Mr. Lee, Mrs. Cox, Alternate, Mrs. Slack
- E. Finance: **Mr. Gilmore**, Chairperson, Mr. Harvey, Mrs. Cox, Mr. Lee, Alternate, Mrs. Bentley
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Harvey, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Mrs. Hauske, Alternate, Mr. Martin
- H. Scholarship: **Ms. Brown**, Chairperson, Mr. Lee, Mr. Gilmore, Mr. Harvey, Alternate, Mr. Martin
- I. CCESC Rep. Rotation: **Mr. Borden**
- J. CCSBA Rep. Rotation: **Mr. Martin**
- K. AEF Representatives: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**
Affirmative Action Officer: **Mr. Delengowski**

Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

1. Motion by Mrs. Cox seconded by Mr. Cipolone to move board to closed session at approximately 8:50 pm for the following:

Student Matter

Reconvene at approximately 9:14 pm.

PUBLIC PARTICIPATION:

1. Motion by Mr. Martin seconded by Mr. Cipolone to adjourn meeting at approximately 9:19 pm. Motion approved by unanimous voice vote.

Robert Delengowski

**Robert Delengowski
Business Administrator/Board Secretary**